

Town of Lunenburg Architectural Preservation District Commission

Chair: Richard McGrath
Vice Chair: Jim LaVeck
Clerk: Cullen Dwyer
Member: Brian Corcoran

Meeting Minutes Tuesday, March 8th, 2016

Richard McGrath opened the meeting and called the board to order at 7:08PM

The Committee welcomed new member Brian Corcoran

Minutes from the meeting on 1-4-16 were voted on and approved

Richard McGrath reported on his visit to the building inspector, who told him that all work requires a building permit other than repairs, fences under six feet tall, and sheds/play-structures of less than 200 square feet.

Jim LaVeck suggested that the APDC build its own website, explaining the powers and duties of the APDC.

The board discussed the guidelines from the Ipswich APDC. They provide a valuable framework. The Lunenburg APDC will need to strengthen section IV, to give specific treatment of topics like roofs, sheathing, foundations etc. It will need to give specific recommendations, tell property owners what to avoid, and explain what the APDC forbids. The Ipswich APDC guidelines contain photographs and examples of important historic buildings. A similar review was deemed valuable for the Lunenburg guidelines. To that end, Richard McGrath will contact the assessor's office for existing information and photographs, and recover the existing materials gathered for Lunenburg's Survey of Historical and Architectural Resources (work in progress).

The board then turned to the Lunenburg APDC bylaw and discussed the details of the application process: what forms were needed, when and how property owners would be contacted, time frames, and how internal and official documents would be stored and recorded.

Using the Ipswich guidelines as a model, the board members will each individually draught Lunenburg's guidelines for sections I and II, and compare draughts at the next meeting.

Next meeting set for 3-29-16

Adjourned, 8:40PM

Respectfully Submitted,
Cullen Dwyer, Recording Clerk, Lunenburg APDC